

INSTRUCTIONS FOR LEAFLETING AND INTERVIEWING FOR PORTEUS HALL MOVEMENT

1. During each period there will be 2 teams of leafleters and interviewers. Each team will have a ratio of 5 interviewers to 1 leafleter.
2. Team 1 will start at E-W Center, hit Hamilton Library next, and then work down the Mall towards Varney Circle.
3. Team 2 will start at Sinclair Library, shift to the Campus Center, and then work down the Mall towards Hamilton Library. (The 2 teams should meet on the Mall.)
4. Before beginning to leaflet, the team should be clear on how much time they will spend at that particular area and at what time they should regroup to move on to the next place.
5. The leafleters will leaflet first.
Ask the students to read the leaflet.
Explain that someone will follow in a few minutes to ask them some questions on the leaflet.
6. The interviewing should begin no less than 5 minutes but no later than 10 minutes after leafleting has begun.

Team 1

1. Sinclair Library

Leafleters: Quietly and unobtrusively hand leaflets to people sitting in the reading and browsing areas such as the newspaper and magazine sections. These are people who are not studying and who will be more willing to be interviewed.

Interviewers: Observe the leafleters and begin interviewing 5-8 minutes later or whenever you see that the leaflets have been read.

Time: Don't spend more than 1/2 hour in the library.

2. Campus Center

Leafleters: Hand leaflets to students as they enter the cafeteria and to students who are sitting down.

Do not hand leaflets to students passing through the Campus Center who will not be around for a few minutes.

Interviewers: Look for people with the green leaflets and approach those people.

Time: 45 minutes.

Team 2

1. Hamilton Library

Leafleters: Leaflet in the reading area and downstairs in the cafeteria.

Interviewers: Look for people with the green leaflets and approach those people. Aim for UH students more than E-W grantees.

Time: 45 minutes

2. E-W Center

3. The Mall

3. The Mall

Leafleters: Hand leaflets to students who are sitting down and not students who are walking to or from class.

Interviewers: Do not interview more than 1 person at the same time since one person may influence the responses of another.

Time: Until the end of your shift. Try to get as many people as possible here.

Shifts

Thursday (Dec. 4)

Friday (Dec. 5)

(Depending on the number of interviews we get this week, we may have to repeat on Monday, Tuesday, or Wednesday of next week.)

9 a.m. - 10:30 a.m.

10:30 a.m. - 12:00 noon

12 noon - 1:30 p.m.

Team 1

Team 2

Thursday

Friday

Thursday

Friday

9-10:30 a.m.

9-10:30 a.m.

10:30-12

10:30-12

12-1:30 p.m.

12-1:30 p.m.

	<u>Team 1</u>		<u>Team 2</u>	
	Thursday	Friday	Thursday	Friday
9-10:30 a.m.			9-10:30 a.m.	
10:30-12			10:30-12	
12-1:30 p.m.			12-1:30 p.m.	