Hawaii State Public Library Application Process and Interviews

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State Public Library Application Process Overview

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Application Process

- Governmentjobs.com or dhrd.hawaii.gov
- 1 standard application
The List

- DHRD generates a list of qualified candidates
- The list is sent to branch managers
- Getting on the DHRD list is your gateway to interviews
- Good for 1 year
- Do not decline an interview offer
Interviewing

Prepping for the Interview
• Bring a fresh copy of your resume
• Bring paper and pencil to take notes
• Have samples of your work to show

During the Interview
• Answer all questions thoroughly, especially if there are multiple parts to the question.
• It is OK to ask to repeat a question.
Different Paths to Public Librarianship
Becoming a Substitute Librarian III

- Easy way to get experience
- More opportunity to try different positions: Children's, YA, Adult
- Temporary
- No benefits
From LA III to LIB III

Another Way In

- Apply for a Library Assistant III position in the State Public Library System
- Get Hired
- Pass Probation
- You are eligible to apply for internal Librarian III positions
Mahalo!